



The CITY OF BURNSVILLE
Invites applications for the position of:

Firefighter/Paramedic

(Entry Level/Lateral – Depending on Qualifications)
An Equal Opportunity Employer

OPENING DATE:	6/26/2017
CLOSING DATE:	7/16/2017 at 11:30 p.m.
STARTING SALARY:	\$5,112/month - \$5,444/month, Depending on Qualifications

The City of Burnsville is recruiting for Firefighter/Paramedic positions. The city has been awarded a Staffing for Adequate Fire and Emergency Response (SAFER) grant from the Federal Emergency Management Agency (FEMA). This grant period runs for 24 months starting in March of 2017. After the 24 month period the City of Burnsville will have the opportunity to decide whether to continue to support the additional staff.

Firefighter/Paramedics hired during the 24 month grant period will be assigned to work approximately 12 hour shifts that rotate days during a two week pay period. The hours of the shift will depend on the departments demand for service which will be evaluated regularly. Initially the staff will be working day/evening hours. Once the grant period has ended, if the city continues the support for the additional staff, there will be a shift bid held that is based on seniority which will determine what shift the Firefighter/Paramedics hired under the grant period will work (these shifts could be approximately 12 hours or 24 hour shifts depending on movement of current staff and seniority).

DESCRIPTION:

Protect and save life and property through effective rescue and firefighting work, perform related fire prevention activities, equipment and facility maintenance, housekeeping functions as assigned, and perform other fire duties as directed. Respond to emergency medical calls and render aid to victims.

ESSENTIAL JOB FUNCTIONS:

- Respond on or off duty to fire calls and/or emergencies as directed.
- Respond to emergency medical calls, render aid to victim(s) as required in accordance with department policy.
- Respond to fire alarms. Involves getting to the scene with proper equipment quickly and safely. Includes proper positioning of fire apparatus and other equipment. Conducts themselves in a safe and efficient manner.

APPLICATIONS MAY BE FILED ONLINE AT:

www.burnsville.org

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Burnsville, MN 55337
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- Rescue individuals from fires and other emergency situations. Evacuates occupants of burning structures and assists them to safety. Administers first aid to injured persons as required.
- Extinguish fires. Place hoses and ladders, operates pumps, directs streams of water, uses other extinguishing agents as appropriate, ventilates structures by opening windows or cutting holes, etc. May operate aerial ladders, fire extinguishers, bars, axes, etc., as needed. Involves working inside, outside, and on top of burning and smoke-filled structures.
- Perform salvage operations. May include placing tarps, removing excess water, shoveling out debris, sometimes patching windows and holes, and performing other clean-up as directed.
- Clean up and prepare equipment. Includes refueling vehicles, refilling water tanks, recharging air tanks and extinguishers, washing trucks and hand tools, drying and reloading hoses, and other work needed to return vehicles and equipment to ready status.
- Assist in inspecting, maintaining, and repairing, as necessary, all fire related equipment. Complete proper check lists and report damaged and improperly functioning equipment.
- Maintain facilities and perform housekeeping duties as directed. Includes building and grounds maintenance, sweeping and washing floors and walls, cleaning living areas, and performing minor repairs as needed and assigned.
- Assist in fire prevention duties as assigned. Assist with regular inspection of commercial and public buildings. Check and flow hydrants to determine water supply. Assist with fire prevention education, etc.
- Maintain and improve rescue and Firefighting skills. Attend training sessions, studies material on fire hazards and Firefighting or rescue methods and maintains familiarity with city streets and all department equipment.
- Emergency Medical Technician - Paramedic personnel shall maintain all related skill levels in accordance with the laws of the State of Minnesota.
- Keep a superior officer advised of fire suppression developments and perform other duties as assigned.

FIREFIGHTER JOB REQUIREMENTS AND PHYSICAL DEMANDS:

- Need to have excellent driving skills
- Be able to step up into/on truck with a maximum height of 30"
- Be able to reach up to the maximum of 88" and 36" deep
- Be able to climb up the back and on the top of the fire truck and balance self along a 15" span
- Be able to climb several flights of stairs, 35' to 45' ladders
- Be able to balance self while handling weighted equipment in a burning and smoke filled structure
- Be able to lift or carry equipment from floor to overhead
- Be able to kneel/crouch balanced without support
- Be able to crawl about on hands and knees with weight on your back
- Be able to push/pull objects using total body movements (forces up to 18 pounds required for basic equipment)
- Be able to walk long distances (over 100 yards at one time)
- Need good grip strength with gloves to handle tools requiring torqueing, pounding, and jerky motions with hands
- Handle equipment, injured people and gauges

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- Be able to move around with 55 pounds weighted gear and a variety of weighted equipment or an injured person
- Have general mechanical ability/knowledge of engines
- Need good visual acuity to read gauges
- Need good auditory and comprehension skills to follow directions
- Need quick reflexes
- Not be claustrophobic or have a fear of heights or cramped quarters
- Maintenance of grounds which includes, but is not limited to, shoveling, snow blowing, and watering
- Be able to work under stress/pressure
- Be able to rappel a wall with or without injured person
- Be able to perform rescue operations in water and ice conditions

PARAMEDIC JOB REQUIREMENTS AND PHYSICAL DEMANDS:

- Need to have excellent driving skills
- Be able to step up onto the first step 23 1/2" into vehicle
- Need to be able to balance self while in moving vehicle from a crouched or standing position (maximum ceiling height 5' 6")
- Need to have good auditory skills to understand the radio unit, hear heart beat with stethoscope while sirens are on
- Need good verbal skills to relay information
- Need good hand strength to handle a variety of weighted equipment and people
- Need good dexterity and eyesight to administer IV drugs
- Need good tactile sensation for heart rate palpation and other medical services
- Be able to assist in caring and lifting a stretcher with a person
- Be cardiovascular fit for rapid stair climbing and other situational needs
- Work well under stress
- Able to reach into cabinets up to 50 1/2" high and 21" deep
- Good balance
- Meet all qualifications for firefighter

WORKING CONDITIONS:

- Non-skid floor surfaces and handles in ambulance and fire trucks
- Work in confined spaces
- Work in and around burning and smoke-filled structures
- Varied outside temperatures
- Work in unprotected heights
- Work around mechanical, chemical, and electrical hazards
- Work around noise
- Work around moving objects and people
- Vibration
- Hazardous waste
- Odors/toxic fumes
- Lung/skin irritants
- Wet/damp surfaces
- Slippery surfaces in garage after washing vehicles daily

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- Garage heated but not air conditioned
- Infectious diseases, needles, body fluids, blood borne pathogens
- Uneven surfaces

MINIMUM QUALIFICATIONS:

- Valid Minnesota Driver's License or eligible to be licensed in the State of Minnesota
- Current Minnesota or I.F.S.A.C. Accredited Firefighter II Certification
- Current National Registry Certification as a Paramedic
- Currently certified or eligible for certification as a Paramedic in Minnesota
- NIMS IS-100, NIMS IS-200 and NIMS IS-700
- Successfully completed a Hazardous Materials Operations NFPA 472 Compliant Class
- Eligible to obtain MN Firefighter licensure

DESIRABLE QUALIFICATIONS:

- Experience as a full-time, volunteer, or military Firefighter
- Experience as an emergency medical responder
- MS Office computer skills
- Experience with Fire and/or EMS Electronic Records Management Systems
- Post-secondary education

EXAMINATION:

- Training and Experience Rating
- Oral Interviews
- Other testing as appropriate
- Final candidate must successfully complete background investigation, physical, drug test and psychological

TENTATIVE TIMELINE:

Applications will be screened to ensure they meet qualifications.

Written Exam (must meet minimum qualifications) – Wednesday, July 26, 2017, 8:30 a.m.
Council Chambers, Burnsville City Hall, Burnsville, MN (Approximately 2 ½ to 3 hours)

Reading References:

- National Registry of Emergency Medical Technicians – Paramedic Evaluations
- Paramedic Care: Principles and Practice, Second Edition, Brady Publishing 2006
- Essentials of Firefighting 5th Edition, Fire Protection Publications, Oklahoma State University

First Round Interviews - July 26, 2017, for candidates who successfully pass the written test. Interview times will be in the order that test was completed. Please plan your day accordingly.

Final Interview/Medical Scenarios – July 31, 2017, Burnsville City Hall

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Agility Test Practice – August 1, 2017 (weather dependent)

Agility Test – August 15, 2017 (weather dependent)

Other testing as appropriate

The Burnsville Fire Department has received a SAFER grant and will use this application process to create an eligibility list to fill those positions.

The final candidate must successfully pass background, psychological exam, physical exam and drug test.

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